



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY FINANCE SCHOOL
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

Charter

**Transfer of Proponency Function for Functional Area 45 (FA45),
Comptroller, Career Field**

1. Reference.

a. Memorandum, Assistant Secretary of the Army (Financial Management and Comptroller (ASA(FM&C))), 14 March 2002, subject: Proponency for Functional Area 45, Comptroller.

b. Memorandum, Office of the Deputy Chief of Staff G-1, 15 June 2002, subject: Proponency for Functional Area 45.

c. Memorandum, U.S. Army Training and Doctrine Command, 18 October 2002, Transfer of Functional Proponency.

d. Army Regulation 600-3, 28 November 1997, The Army Personnel Proponent System, paragraph 2-16.

2. Purpose. The purpose of this charter is to document the transfer of FA45 Proponency from the Comptroller Proponency Office, ASA(FM&C), to the U.S. Army Finance School (USAFIS), U.S. Army Soldier Support Institute (USASSI), U.S. Army Training and Doctrine Command (USATRADOC).

3. Objectives.

a. Document and resource the transfer of the mission and responsibilities for Proponency of FA45 to the USAFIS, effective 1 December 2002.

b. Communicate decisions and enhance awareness within Personnel Proponency networks, while using the U.S. Army's Doctrine, Training, Leader Development, Organization, Materiel, Personnel and Facilities (DTLOMPF) process.

c. Ensure appropriate changes are initiated to all Department of Army (DA) or TRADOC regulations, pamphlets, or other regulations currently conveying responsibility for the FA45 Proponency mission.

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4. Responsibilities.

a. The USAFIS shall:

(1) execute responsibility for personnel propensity as outlined in AR 600-3 as well as oversight, integration, and requirements generation for Comptroller Doctrine, Training, Leader Development, Organizations, Materiel, Personnel, and Facilities (DTLOMPF).

(2) in coordination with ASA(FM&C), conduct job analysis to ensure appropriate knowledge, skills, and abilities are identified and incorporated into TRADOC institutional training, Mission Training Plans (MTPs) and Soldier Training Plans (STPs). (See reference 1d, paragraph 2-16.1.(7).)

(3) in coordination with ASA(FM&C), review Army Comptroller Course (ACC) and Professional Resource Management Course (PRMC) Programs of Instruction for doctrinal correctness.

(4) participate on FA45 selection boards for attendance at the Army Comptrollership Program (ACP), the Training with Industry (TWI) Program, and the Office of Management and Budget (OMB) Fellowship Program.

(5) in coordination with ASA(FM&C), update the FA45 portion (chapter 31) of DA PAM 600-3, to include change to AR 600-3 to reflect USAFIS as the Proponent for FA45. (See reference paragraph 1d, paragraph 2-16k.)

(6) coordinate required changes to regulations and pamphlets with ASA(FM&C) prior to Army-wide publication.

(7) coordinate FA45 structure changes in the non-tactical units with ASA(FM&C).

(8) as approved by ASA(FM&C) provide FA45 input/information to HQDA selection and promotion boards. (See reference 1d, paragraph 2-16.1.(10).)

b. The USATRADOC shall oversee, coordinate, monitor, and participate in HQDA-directed or TRADOC-initiated personnel management studies.

c. The ASA(FM&C) shall:

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(1) maintain a FA45 Officer to establish policy, execute oversight, and provide guidance for financial management as impacting upon both the CP-11 civilian, FA45 officer, and enlisted 44C career fields.

(2) manage, in coordination with the USAFIS, the ACC, PRMC, Professional Military Comptroller School (PMCS), ACP, TWI Program, and the Army OMB Fellowship Program for both CP-11 civilians and FA45 officers, to include follow-on assignments.

(3) coordinate adjustments and modification of civilian force structure changes with the USAFIS for impact on FA45 officer and enlisted 44C requirements and doctrinal needs.

(4) in coordination with the USAFIS, maintain oversight and execution of formal civilian education programs, such as the Army Comptroller Program at Syracuse University, for both military and civilian personnel.

5. **Resources.** The following requirements define the Finance School's shortfall to accomplish this mission. ASA(FM&C) will provide funding as part of TRADOC's first available command plan cycle upon receipt of Planning, Programming, Budgeting, and Execution System (PPBES) documentation:

a. Personnel allocations for one MAJ (FA45) and two civilians (GS13 and GS12).

b. No contract personnel are envisioned at this time.

c. No additional training, administrative equipment, or facilities are required.

d. Dollars (annually, unless otherwise indicated):

(1) Civilian Pay Estimate - \$160K Recurring

(2) Operational - \$4K Recurring

(3) Permanent Change of Station (PCS) - \$50K One-time cost

(4) Course Development Dollars - \$1.4M One-time Cost

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Commandant,
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5 Dec 02

(Date)



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5 DEC 02

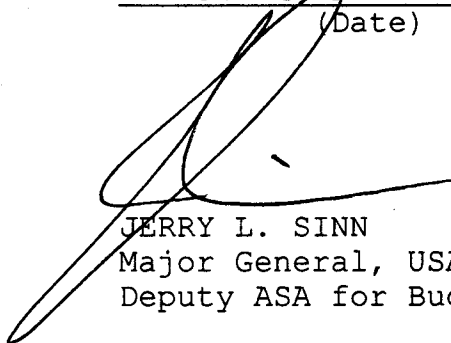
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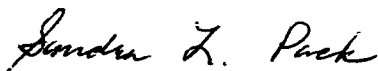
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JERRY L. SINN
Major General, USA
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11 Apr 03

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SANDRA L. PACK
Assistant Secretary of the Army
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14 April 2003

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